



## IAM Students

*"I loved the first Unit of the IQ/IAM Level 3 Award in Professional PA & Administration Skills. I'm going to complete my assignment straight away whilst the new learning is fresh in my brain. And I will be applying the new skills of course!"*

**- Administrator, Construction Industry, Sussex (current IQ/IAM Learner: Level 3 Award in Professional PA & Administration Skills)**

*On a recent module I attended there was just the right mix of team, individual, role play exercises, and break. This mix kept our attention and interest at all times. The course content is up to date and relevant unlike some courses I have attended in the past. I have definitely applied things I learnt to my day to day role. I'm really looking forward to the next module!"*

**- Office Manager, Private Equity Firm, West Sussex (current IQ/IAM learner : Level 4 Certificate in Office & Administration Management).**

*“The training is inspiring. I’ve come away with some great ideas and techniques that will change the way I work for the better”*

**HNWI (Level 3 Learner)**

*“I felt relaxed and involved within the training group at an early stage which led to a most enjoyable learning atmosphere. This was the first PA training course I have attended and it was delivered in an excellent manner and good training approach. I am really looking forward to attending more units”*

**PA, University (Level 3 Learner)**

*“The training is delivered in a professional, knowledgeable and fun way”*

**EA (Level 4 Learner)**