

Corporate membership with the **Institute of Administrative Management (IAM)** helps your organisation to succeed by supporting your staff in building their skills and confidence with accredited training, up-to-date thinking and mentoring opportunities.

The Corporate Membership fee depends on the size of your organisation (*for example, starting at £2,500 p.a. for small organisations*).

All member rates are **reduced by 20%** from our standard rates, whether purchased directly by individuals or by the organisation on behalf of their employees:

	Original fee	Reduced Fee
Affiliate	£35	£28
Associate	£50	£40
Member	£80	£64
Fellow	£110	£88

Membership includes the following **benefits**:

- ✓ Free individual membership of the IAM for one member of staff.
- ✓ Honorary membership (HInstAM) for the CEO or other board member.
- ✓ Discount for staff applying for individual membership of the IAM (see table).
- ✓ Printed copies of the Manager magazine.
- ✓ Discounted IAM endorsement for internal training courses.
- ✓ Discounted sponsorship of IAM events.
- ✓ IAM logo on your company literature.
- ✓ Company news promoted through IAM website, newsletter and social media.



- ✓ Company news shared through IAM website, newsletter and social media.
- ✓ Discounted rate on all IQ Verify assessment services (certification & audits).

Qualifications and Accreditation

- ✓ Reduced rate for IQ Centre Approval.
- ✓ Reduced rate on accrediting your training courses through IQ.
- ✓ Discounted rate on all IQ Resources products and services.
- ✓ Reduced registration fees to study IQ IAM qualifications

Individual Membership



www.instam.org

Student: for anyone undertaking a Business and Administrative qualification, and free for students studying IAM qualifications

Affiliate: Suited to those just starting out in their career, looking for support and advice from others within the profession

Associate (AInstAM): Perfect for those looking to take the next steps up the career ladder



Member (MInstAM): Applies to experienced professionals within business and administration management roles.

Fellow (FInstAM): Our most senior grade is reserved for those who have reached the highest echelons in their career, demonstrating their ability to expertly carry out their professional roles and duties

As an IAM member, you will receive access to selected benefits as part of your membership package. Please ask one of the IAM team for more information on membership levels and fees.

Benefits vary according to the level of membership held and may include:

- ✓ Post nominal letters
- ✓ LinkedIn group/forum
- ✓ News and updates
- ✓ Mentor programme
- ✓ Annual member survey
- ✓ Bitesize coaching
- ✓ CPD events
- ✓ Newsletters
- ✓ Webinars
- ✓ 'Manager' magazine
- ✓ Shopping discount
- ✓ Access to academic journals
- ✓ Discounted qualifications & training
- ✓ Industry/sector specific groups
- ✓ Discounted CPD
- ✓ Discounted seminars
- ✓ Contribute to IAM special committees

In Development (due 2017)

- ✓ Job search
- ✓ Legal advice
- ✓ CV review
- ✓ Networking events

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